

<p style="text-align: center;"><b>GEORGIA BOARD OF ATHLETIC TRAINERS</b> <b>Conference Call Meeting Minutes – March 4, 2013</b></p>
---

The Board Meeting for the Georgia State Board of Athletic Trainers was held via telephone conference on Monday, March 4, 2013 at the Professional Licensing Boards, 237 Coliseum Drive, Macon, Georgia.

Mr. Russ Hoff  
Mr. Tom Bair  
Mr. Paul White

Brig Zimmerman, Executive Director  
Chrissy Lewis, Complaint Specialist  
Hope Harrison, Board Support Specialist

Absent: Dr. Scott Malone

Absent: Patricia Downing, Assistant Attorney  
General

<p style="text-align: center;"><b>OPEN SESSION</b></p>
--

Mr. Hoff established that a quorum was present and the meeting that was called to order at 1:03 p.m.

**Agenda:**       Approved as presented.

**Minutes:**       December 3, 2012 Conference Call Board meeting.

**Mr. Bair motioned, Mr. White seconded and the Board voted to approve the December 3, 2012 Conference Call Board meeting minutes. None opposed, motion carried.**

**Ratify List:**

**Mr. White motioned, Mr. Bair seconded and the Board voted to ratify the listing of individuals whose licenses were administratively issued from December 3, 2012 to March 4, 2013. None opposed, motion carried.**

**Executive Director's Report:**

- An example of a Volunteer in Health Care Continuing Education Reporting Form was presented. This form can be adapted for Athletic Trainers use. The adapted form will be submitted to Board members for review.

**Reinstatement Policy**

Effective immediately, the Georgia Board of Athletic Trainers authorizes the administrative staff to issue, between Board meetings, those applications for reinstatement of a lapsed license, subject to the following conditions:

- All supporting documents and/or requirements must be received and the reinstatement application considered by staff as "complete";
- A designated Board member will approve the continuing education hours as meeting the requirements for reinstatement (pursuant to Board rules 53-6-.03 and 53-6-.05);
- All Applications for Reinstatement may be subject to the Board's authority to discipline an athletic trainer licensee with actions ranging from an administratively issued letter of concern to the denial of reinstatement (which would require a full Board vote-cannot be determined

- administratively);
- The Board will ratify the listing of reinstated licenses administratively issued, or take disciplinary actions as recommended by the reviewing Board member, during their next scheduled Board meeting.

**Mr. Bair motioned, Mr. White seconded and the Board voted to adopt the Reinstatement Policy for administrative reinstatement as show above. None opposed, motion carried.**

#### **Graduate Assistants and Unlicensed Practice Issues:**

Board discussion regarding the unlicensed practice issues of graduate assistants and compensation for services, monetary or in kind, and how the Board will treat the issuance of a Georgia license in the future. Board member Hoff shared a copy of a contract used and the procedures followed by his educational facility with regard to G.A.'s. This will be an ongoing agenda item.

**Mr. Bair motioned, and Mr. White seconded, and the Board voted to enter into Executive Session in accordance with O.C.G.A. § 43-1-2(k) (1) (2), O.C.G.A. § 50-14-2(1), O.C.G.A. § 43-1-2-(k) (4), O.C.G.A. § 43-1-19 (h) (2) & (4) to receive and review information pertaining to Applications, receive the Attorney General's, Cognizant, and Enforcement Reports. Voting in favor of the motion were those present who included Board members Hoff, Bair, and White.**

**At the conclusion of Executive Session on Monday, March 4, 2013, Mr. Hoff declared the meeting to be "open" pursuant to the Open and Public Meeting Act O.C.G.A. § 50-14-1 et seq. No votes were obtained during Executive Session.**

#### **Applications Presented:**

1. M.O. Denied

**Mr. White motioned, Mr. Bair seconded, and the Board voted to accept the above recommendations on applications for Licensure by Reinstatement. None opposed, motion carried.**

#### **Legal Division:**

- D.V. - Licensee has not responded to the Legal Division since January 2, 2013 regarding a Consent Agreement for Reinstatement.

**Mr. Bair motioned, Mr. White seconded, and the Board voted to refer to the Attorney General's Office to proceed with a summary suspension of license for non-compliance with the Board and a proposed Consent Agreement for Licensure. None opposed, motion carried.**

**Attorney General's Report: No report.**

#### **Cognizant Report:**

Mr. Hoff updated the Board on the status of all open complaint cases.

- AT130093
- AT130095

**Mr. Bair motioned, Mr. White seconded, and the Board voted to accept the Cognizant report as presented. None opposed, motion carried.**

There being no further business to come before the Board, Mr. Hoff made a motion, Mr. White seconded the motion and the meeting was adjourned at 2:16 p.m.

Minutes recorded by:

Hope Harrison, Board Support Specialist

Minutes reviewed and edited by:

Brig Zimmerman, Executive Director

RUSS HOFF

Chair

BRIG ZIMMERMAN

Executive Director, HC1

These minutes were approved on: June 3, 2013